# CHECK LIST DIGITAL SIGNATURE CLASS - III
## DGFT

| Sr. no. | Particulars | Remarks |
|---|---|---|
| 1 | IEC-Code | |
| 2 | Name of Person (Signatory) | |
| 3 | Firm name | |
| 4 | Tel. No. / Fax No. / Mobile No. | |
| 5 | Date of Birth | |
| 6 | Passport/PAN/DL | |
| 7 | Rubber Stamp | |
| 8 | Letter head-1pad | |
| 9 | PAN- Firm | |
| 10 | Website | |
| 11 | Name of Bank & Branch | |
| 12 | Account No. | |
| 13 | Partnership deed/Memorandum / Articles | |
| 14 | Income Tax Return | |
| 15 | Photograph- 1 | |
| 16 | SSI Certificate | |
| 17 | Bank Statement | |